COGO INTERIORS

GDPR Policy

COGO Interiors (Data Controller) Data Processing Statement

As a company specialising in commercial interior design, construction, and furniture solutions, we occasionally process data to advance our legitimate business interests. This includes keeping you informed about our services, upcoming events, and special offers.

Right to Withdraw Consent

When processing data for purposes other than those mentioned above, we will seek your consent. You have the right to withdraw your consent at any time, and we will confirm this when seeking your consent.

Types of Information Held

We may hold information such as company names, contact names, addresses, telephone numbers, email addresses, and other relevant details.

Data Sources

Your information may be provided directly by you (e.g. when registering for events or requesting information), or it may be provided to us by third parties who suggest you may be interested in our services.

Necessity of Data

Your data is necessary for COGO Interiors to fulfill contractual obligations, provide goods and services, and comply with legal requirements. Failure to provide this data may result in us being unable to fulfill certain obligations, and we will inform you of any implications.

Automated Decision Making

We do not engage in automated decision-making processes.

Data Retention

Data will be retained only as long as necessary considering the type of data. For example, financial records will be kept for 6 years plus the current financial year.

Recipients of Data

We may disclose your information to email service providers, web hosts, and marketing subcontractors solely for the purpose of processing data to send newsletters or other requested information.

Data Transfers

We do not transfer data outside of Europe.

COGO INTERIORS

Individual Rights

You have the right to request access to, rectification, or erasure of your personal data. Additionally, under certain circumstances, you have the right to restrict processing and the right to data portability. If you believe COGO Interiors has not complied with GDPR or The Data Protection Act regarding your personal data, you have the right to lodge a complaint with the Information Commissioner's Office.

Concerns and Contact

If you have any concerns regarding the processing of your data, please contact a member of our team at hello@cogointeriors.co.uk.

COGO Interiors

February 2024